

## **MASTER AGREEMENT**

## Contract Declaration and Execution

06-01-2008 **EFFECTIVE BEGIN DATE: EXPIRATION DATE:** 05-31-2009

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**VENDOR:** 

Stitzell Elec Sup Co Inc 107 12th St

Des Moines, IA 50309-4216 USA

**VENDOR CONTACT:** WENDELL STRONG **PHONE:** 515-243-8388

EMAIL:

FXT-

ISSUER: SHARON DOWNEY **PHONE:** 515-281-5982

EMAIL: Sharon.Downey@iowa.gov

FOB FOB Ship Pt, Freight Prepaid

Contract For: Batteries A, AA, AAA,C,D

Contract For: 9 V

CONTRACT TO PROVIDE BATTERIES A,AA,AAA,C,D AND 9VOLT PURSUANT TO THE SPECIFICATINS, TERMS AND CONDITIONS OF SEALED BID NO 0907005124 DATED 4/23/07 ON FILE WITH DAS/GSE/PROCUREMENT SERVICES.

Contact: Wendell Strong/Eric Fraser

phone: 800-798-1261 515-243-5910 fax: email:efraser@stitzell.com

**RENEWAL OPTIONS** 

FROM 06-01-2008 TO 05-31-2009 **FROM** 06-01-2008 TO 05-31-2009

#### **AUTHORIZED DEPARTMENT**

ALL SUB Other Governmental Entities

CONTRACTOR	STATE OF IOWA		
CONTRACTOR'S NAME (If other than an individual, state whether a corp., partnership, etc.	AGENCY NAME		
BY (Authorized Signature)  Date Signed	BY (Authorized Signature) Date Signed		
Printed Name and Title of Person Signing	Printed Name and Title of Person Signing		
Address	Address		



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LINE NO.	QUANTITY / SERVICE DATES	UNIT	COMMODITY / DESCRIPTION	UNIT C SERVIC	OST / PRICE OF E
1	0.00000		45006		\$0.000000 \$0.000000
			Batteries, Dry Cell (Except Communications Radio and Ele Minimum order for FOB destination: \$50.00 if not Stitze NOTE: THIS WILL BE COST PLUS PRICE IN EFFECT AT TIME OF ORDER, CAN NOT HOLD PRICE. Powersonic/002-015950 Bat Nic0002 broken cases yes 1 per pkg		truck
2	0.00000	EA	45006		\$7.650000
			Batteries, Dry Cell (Except Communications Radio and Ele Maglite/110 V power cord Mag Arxx035 1 per pkg	ctro	\$0.000000
3	0.00000	EA	45006		\$12.650000 \$0.000000
			Batteries, Dry Cell (Except Communications Radio and Ele Energizer/1101 Ultroviolet light BRS1191	ctro	Ç0.00000
4	0.00000		package size 6 45006		\$0.000000
-					\$0.000000
			Batteries, Dry Cell (Except Communications Radio and Ele NOTE: CAN NOT HOLD PRICE PRICE IN EFFECT AT TIME OF ORDER Powersonic/ 12V 7.0AH F1 shade terminal powps 1270of1 1 per pkg broken cases yes		
5	0.00000		45006		\$0.000000 \$0.000000
			Batteries, Dry Cell (Except Communications Radio and Ele NOTE: CAN NOT HOLD PRICE PRICE IN EFFECT AT TIME OF ORDER Powersonic/ 12V 7.0 AH F2 Poerps127of2 1 per pkg broken cases yes	ctro	\$0.00000
6	0.00000	EA	45006		\$5.550000
			Batteries, Dry Cell (Except Communications Radio and Ele Energizer/2D safety flashlight 00954 EVR1259 12 per pkg	ctro	\$0.000000
7	0.00000	EA	45006		\$0.990000 \$0.000000
			Batteries, Dry Cell (Except Communications Radio and Ele Energizer/2016 Calculator battery EVRECR2016BP 6 per pkg broken cases yes	ctro	4333333



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LINE NO.	QUANTITY / SERVICE DATES	UNIT	COMMODITY / DESCRIPTION	UNIT COST / PRICE OF SERVICE
8	0.00000	EA	Batteries, Dry Cell (Except Communications Radio and Ele Energizer/2025 Calculator Battery EVRECR2025BP 6 per pkg	\$0.990000 \$0.000000 Ctro
			broken cases yes	** ***
9	0.00000	EA	Batteries, Dry Cell (Except Communications Radio and Ele Energizer/2032 Calculator battery EVRECR2032BP 6 per pkg	\$0.990000 \$0.000000 ctro
10	0.00000	EA	broken cases yes 45006	\$4.930000
			Batteries, Dry Cell (Except Communications Radio and Ele Brightstar/2117 2cell slide sw BRS2117 12 per pkg broken cases yes	\$0.000000
11	0.00000	EA	45006	\$5.210000
			Batteries, Dry Cell (Except Communications Radio and Ele Energizer/2 D Cell W/Magnet EVRE251WB-S 6 per pkg broken cases yes	\$0.000000 ctro
12	0.00000	EA	45006	\$6.140000
			Batteries, Dry Cell (Except Communications Radio and Ele RAY-O-VAC/ 3 D Cell Flashlight 01265 ROVR3D 6 per pkg broken cases yes	\$0.000000 ctro
13	0.00000	EA	45006	\$1.430000
			Batteries, Dry Cell (Except Communications Radio and Ele RAY-O-VAC 3 D Cell replacement Lamp ROVK3-2 40 per pkg Broken Cases yes	\$0.000000 ctro
14	0.00000	EA	45006	\$2.330000
			Batteries, Dry Cell (Except Communications Radio and Ele RAY-O-VAC H Duty lantern Bat ROV6VHD 12 per pkg broken cases yes	\$0.000000 ctro
15	0.00000		45006	\$0.000000
			Batteries, Dry Cell (Except Communications Radio and Ele NOTE: CAN NOT HOLD PRICE PRICE IN EFFECT AT TIME OF ORDER Powersonic/6V-10AH 1/4" Spade	\$0.000000 ctro

POWPS6100F2



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LINE NO.	QUANTITY / SERVICE DATES	UNIT		JNIT COST / PRICE OF SERVICE
	10-11110-1111-0	1 -	1 per pkg	
16	0.00000	EA	45006	\$1.330000 \$0.000000
			Batteries, Dry Cell (Except Communications Radio and Elect Duracell/9V Procell Batteries	tro
			DRPC1604 12 per pkg no broken cases	
17	0.00000	EA	45006	\$1.630000 \$0.000000
			Batteries, Dry Cell (Except Communications Radio and Elect Energizer A23BP2 Mini Battery 00319 EVRA23BP2 6 per pkg broken cases yes	•
18	0.00000	EA	45006	\$0.620000 \$0.000000
			Batteries, Dry Cell (Except Communications Radio and Elect Energizer A76BP battery 00149 EVRA76BP 6 per pkg broken cases yes	
19	0.00000	EA	45006	\$17.830000
			Batteries, Dry Cell (Except Communications Radio and Elect Energizer AA MI-MH rechargable EVRNH15BP8 3 per pkg broken cases yes	\$0.000000 tro
20	0.00000	EA	45006	\$1.270000 \$0.000000
			Batteries, Dry Cell (Except Communications Radio and Elect Maglite AA replacement Bulbs MAGLM2A001 12 per pkg broken cases yes	tro
21	0.00000	EA	45006	\$1.880000 \$0.000000
			Batteries, Dry Cell (Except Communications Radio and Elect Energizer AAAA battery 00342 EVRE96BP2 6 per pkg broken cases yes	tro
22	0.00000	EA	45006	\$3.150000 \$0.000000
			Batteries, Dry Cell (Except Communications Radio and Elect Energizer AC675E4 EVRAC675E4 6 per pkg broken cases yes	•
23	0.00000	EA	45006	\$4.270000 \$0.000000
			Batteries, Dry Cell (Except Communications Radio and Elect Maglite AM2A026 Leather Holster MAGAM2A026	tro

12 per pkg



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			broken cases yes	
24	0.00000	EA	Batteries, Dry Cell (Except Communications Radio and Elemaglite ARXX075 NIC Batt Pack MAGARXX075 12 per pkg broken cases yes	\$15.170000 \$0.000000 Ctro
25	0.00000	EA	45006  Batteries, Dry Cell (Except Communications Radio and Electronic Energizer Battery 00189 EVRECR2032BP 6 per pkg broken cases yes	\$0.940000 \$0.000000 ctro
26	0.00000	EA	45006  Batteries, Dry Cell (Except Communications Radio and Electronic Duracell Battery 00335 DRCDL2450B 6 per pkg broken cases yes	\$1.660000 \$0.000000 Ctro
27	0.00000	EA	45006  Batteries, Dry Cell (Except Communications Radio and Electron Ray-O-Vac Balck floating lantern 1399 ROVKFL 6 per pkg broken cases yes	\$5.090000 \$0.000000 Ctro
28	0.00000	EA	45006  Batteries, Dry Cell (Except Communications Radio and Electronic Magnetic Communications Radio and Electronic Communication R	\$18.980000 \$0.000000 ctro
29	0.00000	EA	45006  Batteries, Dry Cell (Except Communications Radio and Electronic Duracell Directly Datteries DRCPC13400 12 per pkg no broken cases	\$0.770000 \$0.000000 Ctro
30	0.00000	EA	Batteries, Dry Cell (Except Communications Radio and Electronic Energizer ECR2032BP watch EVRECR2032BP 6 per pkg broken cases yes	\$1.830000 \$0.000000 Ctro
31	0.00000	EA	45006  Batteries, Dry Cell (Except Communications Radio and Electronic Energizer EL123A/B Photo battery EVREL123AB 6 per pkg broken cases ves	\$4.510000 \$0.000000 Ctro

broken cases yes



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32	0.00000	EA	45006	\$8.290000 \$0.000000
			Energizer EL223A/B Photo battery 0150 EVREL223AB 6 per pkg broken cases yes	LIO
33	0.00000	EA	45006	\$1.030000 \$0.000000
			Batteries, Dry Cell (Except Communications Radio and Elect Energizer EN22 Industrial energizer 9V EVREN22 12 per pkg no broken cases	tro
34	0.00000	EA	45006	\$20.000000 \$0.000000
			Batteries, Dry Cell (Except Communications Radio and Electronic Energizer EN91 Industrial energizer AA EVREN91 24 per pkg no broken cases	
35	0.00000	EA	45006	\$0.200000
			Batteries, Dry Cell (Except Communications Radio and Elect Energizer EN92 Industrial energizer AAA EVREN92 24 per pkg No brokern case	\$0.000000 tro
36	0.00000	EA	45006	\$0.480000 \$0.000000
			Batteries, Dry Cell (Except Communications Radio and Elect Energizer EN93 Industrial energizer C EVREN93 12 per pkg no broken cases	tro
37	0.00000	EA	45006	\$55.000000
			Batteries, Dry Cell (Except Communications Radio and Elect Energizer EN95 Industrial energizer D EVREN95 12 per pkg no broken cases	\$0.000000 tro
38	0.00000	EA	45006	\$0.270000 \$0.000000
			Batteries, Dry Cell (Except Communications Radio and Elect Energizer EV150 Industrial Flashlite Bat EVR1250 12 per pkg no broken cases	tro
39	0.00000	EA	45006	\$5.230000 \$0.000000
			Batteries, Dry Cell (Except Communications Radio and Electronic Eyes Liber optic AA 20" NITFPO-07-AA-20	

1 per pkg



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LINE NO.	QUANTITY / SERVICE DATES	UNIT	COMMODITY / DESCRIPTION UNIT SERV	COST / PRICE OF ICE
40	0.00000	EA	45006	\$1.730000 \$0.000000
			Batteries, Dry Cell (Except Communications Radio and Electro Energizer flashlight EVRE250Y 6 per pkg broken cases yes	
41	0.00000	EA	45006	\$4.190000 \$0.000000
			Batteries, Dry Cell (Except Communications Radio and Electro Brightstar Flashlite 2618ML BRS2618ML 12 per pkg broken cases yes	=
42	0.00000	EA	45006	\$2.140000 \$0.000000
			Batteries, Dry Cell (Except Communications Radio and Electro Energizer Flashlight REd Wand MAGASXX798 12 per pkg broken cases yes	
43	0.00000	EA	45006	\$3.140000 \$0.000000
			Batteries, Dry Cell (Except Communications Radio and Electro Ray-O-Vac in -2 Ind flashlight ROVIN2 6 per pkg broken cases yes	•
44	0.00000	EA	45006	\$4.100000 \$0.000000
			Batteries, Dry Cell (Except Communications Radio and Electro Ray-O-Vac MS Flashlight ROVIN2MS 24 per pkg broken cases yes	•
45	0.00000	EA	45006	\$5.230000 \$0.000000
			Batteries, Dry Cell (Except Communications Radio and Electro Nite Eyes L.E.D. lamp W/Swich for AA NITLUC-07 1 per pkg	
46	0.00000	EA	45006	\$4.500000 \$0.000000
			Batteries, Dry Cell (Except Communications Radio and Electro Nite Eyes L.E.D. for AA maglite NITLRB-07 1 per pkg	
47	0.00000	EA	45006	\$10.410000 \$0.000000
			Batteries, Dry Cell (Except Communications Radio and Electro Energizer LED stick up light SYLDOTIT 1 per pkg	-



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48	0.00000	EA	45006	\$1.160000 \$0.000000
			Batteries, Dry Cell (Except Communications Radio and Electro Maglite Lense only for RX1019 MAG 108-060 1 per pkg	0
49	0.00000	EA	45006	\$1.270000 \$0.000000
			Batteries, Dry Cell (Except Communications Radio and Electromaglite LK3A001 Solitaire Lamp 240 MAGLK3A001	•
			12 per pkg broken cases yes	
50	0.00000	EA	45006	\$1.270000 \$0.000000
			Batteries, Dry Cell (Except Communications Radio and Electro Maglite LM2A001 AA/AAA replacement MAGLM2A001 12 per pkg broken cases yes	0
51	0.00000	EA	45006	\$3.120000 \$0.000000
			Batteries, Dry Cell (Except Communications Radio and Electro Maglite LR00001 replacement Lamp MAGLR00001 12 per pkg broken cases yes	•
52	0.00000	EA	45006	\$8.290000 \$0.000000
			Batteries, Dry Cell (Except Communications Radio and Electro Maglite M2A016 AA maglite Black MAGM2A016 12 per pkg broken cases yes	·
53	0.00000	EA	45006	\$9.780000 \$0.000000
			Batteries, Dry Cell (Except Communications Radio and Electro Maglite M2A01H AA maglite combo MAGM2A01H 12 per pkg	
54	0.00000	EA	broken cases yes 45006	\$8.670000
31	0.0000	BA.		\$0.00000
			Batteries, Dry Cell (Except Communications Radio and Electromiglite M2A036 AA light Red 1641 MAGM2A036 12 per pkg broken cases yes	•
55	0.00000	EA	45006	\$8.670000 \$0.000000
			Batteries, Dry Cell (Except Communications Radio and Electro Maglite Mini Mag LED 2AA black MAGSP2201H 12 per pkg broken cases yes	



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56	0.00000	EA	45006	\$8.670000 \$0.000000
			Batteries, Dry Cell (Except Communications Radio and Electromaglite Mini MAG Led 2AA gray MAGSP2209H	co
			12 per pkg broken cases yes	
57	0.00000	EA	45006	\$2.260000 \$0.000000
			Batteries, Dry Cell (Except Communications Radio and Electronic Duracell Penlight 2AAA Flashlight DRCDFPENAN 6 per pkg	co
58	0.00000	EA	broken cases yes 45006	\$8.280000 \$0.000000
			Batteries, Dry Cell (Except Communications Radio and Electronic Duracell Photo Battery 01660 DRCDL223ABU 6 per pkg broken cases yes	
59	0.00000	EA	45006	\$4.590000 \$0.000000
			Batteries, Dry Cell (Except Communications Radio and Electronia Maglite Power Cord DC Adapter 12V MAGARXX045 12 per pkg broken cases yes	co
60	0.00000		45006	\$0.000000 \$0.000000
			Batteries, Dry Cell (Except Communications Radio and Electronote: CAN NOT HOLD PRICE PRICE IN EFFECT AT TIME OF ORDER Powersonic PS-640 Battery POWPS640F broken cases yes	co
61	0.00000		45006	\$0.000000
			Batteries, Dry Cell (Except Communications Radio and Electronote: CAN NOT HOLD PRICE PRICE INEFFECT AT TIME OF ORDER Powersonic PS-670 battery POWPS670 1 per pkg	\$0.000000 CO
62	0.00000	EA	45006	\$1.930000 \$0.000000
			Batteries, Dry Cell (Except Communications Radio and Electronic Duracell PX625B Photo battery 00370 DRCPX625AB 6 per pkg broken cases yes	•
63	0.00000	EA	45006	\$4.190000 \$0.000000
			Batteries, Dry Cell (Except Communications Radio and Electronic Brightstar QR 3770/996029 BRS261ML	co



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			12 per pkg broken cases yes	
64	0.00000	EA	45006	\$5.370000 \$0.000000
			Batteries, Dry Cell (Except Communications Radio and Elect Energizer Rechargable AA 2 pack EVRNH158P2 6 per pkg broken cases yes	ro
65	0.00000	EA	45006	\$81.650000
			Batteries, Dry Cell (Except Communications Radio and Elect Maglite RX1019 Adaptor MAGRX1019 15 per pkg broken cases yes	\$0.000000 cro
66	0.00000	EA	45006	\$13.940000
			Batteries, Dry Cell (Except Communications Radio and Elect Energizer Sprint cell phone charger EVRCEL2SPR 5 per pkg no broken cases	\$0.000000 cro
67	0.00000	EA	45006	\$1.560000 \$0.000000
			Batteries, Dry Cell (Except Communications Radio and Elect Energizer super heavy lantern 00589 EVR1209 6 per pkg broken cases yes	
68	0.00000	EA	45006	\$0.640000 \$0.000000
			Batteries, Dry Cell (Except Communications Radio and Elect Energizer watch battery 00089 EVR364BP 6 per pkg broken cases yes	•
69	0.00000	EA	45006	\$0.640000 \$0.000000
			Batteries, Dry Cell (Except Communications Radio and Elect Energizer watch battery 00100 EVR371BP 6 per pkg	
70	0.00000	EA	broken cases yes 45006	\$0.640000
			Batteries, Dry Cell (Except Communications Radio and Elect Energizer watch battery 00120 EVR386BP 6 per pkg broken cases yes	\$0.000000
71	0.00000	EA	45006	\$0.640000 \$0.000000
			Batteries, Dry Cell (Except Communications Radio and Elect energizer watch battery 00158 EVR357BP	· · · · · · · · · · · · · · · · · · ·



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			6 per pkg broken cases yes	
72	0.00000	EA	45006	\$4.930000 \$0.000000
			Batteries, Dry Cell (Except Communications Radio and Electronic Brightstar BRS2117 12 per pkg broken cases yes	tro
73	0.00000	EA	45006	\$1.730000 \$0.000000
			Batteries, Dry Cell (Except Communications Radio and Elec Energizer EVRE250Y	tro

6 per pkg

broken cases yes



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#### **TERMS AND CONDITIONS**

#### Incorporation

The Request for Proposal and/or bid documents for this project and the vendor's proposal in response to the RFP or Bid together with any clarifications, attachments, appendices, or amendments of the State or the Vendor are incorporated into this Contract by reference as if fully set forth in this Contract.

#### Remedies upon Default

In any case where the vendor has failed to deliver or has delivered non-conforming goods and/or services, the State shall provide a cure notice. The notice to cure shall state the maximum length of time the vendor has to cure. If after the time period stated in the notice to cure has passed, the vendor continues to be in default, the State may procure goods and/or services in substitution from another source and charge the difference between the contracted price and the market price to the defaulting vendor. The State's Attorney General shall be requested to make collection from the defaulting vendor.

#### **Force Majeure**

Force majeure includes acts of God, war, civil disturbance and any other causes which are beyond the control and anticipation of the party affected and which, by the exercise of reasonable diligence, the party was unable to anticipate or prevent. These provisions of force majeure also apply to subcontractors or suppliers of the Vendor. Force majeure does not include financial difficulties of the Vendor or any associated company of the Vendor, or claims or court orders that restrict the Vendor's ability to deliver the goods or services contemplated by this Agreement. Neither the Vendor nor the State shall be liable to the other for any delay or failure of performance of this Agreement caused by a force majeure, and not as a result of the fault or negligence of a party.

#### Subcontractors

The successful vendor shall be responsible for all acts and performance of any subcontractor or secondary supplier that the successful vendor may engage for the completion of any contract with the State. A delay that results from a subcontractor's conduct, negligence or failure to perform shall not exempt the vendor from default remedies. The successful vendor shall be responsible for payment to all subcontractors and all other third parties.

#### **Termination-Non-Appropriation**

Notwithstanding any other provision of this contract, if funds anticipated for the continued fulfillment of this contract are at any time not forthcoming or insufficient, either through the failure of the State to appropriate funds, discontinuance or material alteration of the program for which funds were provided, then the State shall have the right to terminate this contract without penalty by giving not less than thirty (30) days written notice documenting the lack of funding, discontinuance or program alteration.

#### Immunity of State/Fed Agencies

The vendor shall defend and hold harmless the State and Federal funding source for the State of Iowa from liability arising from the vendor's performance of this contract and the vendor's activities with subcontracted and all other third parties.

#### Assignment

Vendors may not assign contracts or purchase orders to any party (including financial institutions) without written permission of the General Services Enterprise - Purchasing.

#### **Anti-Trust Assignment**

For good cause and as consideration for executing this purchase order, the vendor, through its duly authorized agent, conveys, sells, assigns, and transfers to the State of Iowa all rights, title and interest in and to all causes of action it may now or hereafter acquire under the anti-trust laws of the United States and the State of Iowa, relating to the particular goods or services purchased or acquired by the State of Iowa pursuant to the using State of Iowa agency.

#### **Delivery and Acceptance**

When an award has been made to a vendor and the purchase order issued, deliveries are to be made in the following manner.

- A. Deliveries All deliveries are to be made only to the point specified on the purchase order. If delivery is made to any other point, it shall be the responsibility of the vendor to promptly reship to the correct location. Failure to deliver procured goods on time may result in cancellation of an order or termination of a contract at the option of the State.
- B. Delivery Charges All delivery charges should be to the account of the vendor whenever possible. If not, all delivery charges should be prepaid by vendor and added to the invoice.
- C. Notice of Rejection The nature of any rejections of a shipment, based on apparent deficiencies disclosed by ordinary methods of inspection, will be given by the receiving agency to the vendor and carrier within a reasonable time after delivery of the item, with a copy of this notice to the General Services Enterprise Purchasing. Notice of latent deficiencies which would make items unsatisfactory for the purpose intended may be given by the State of lowa at any time after acceptance.

#### **Delivery and Acceptance (cont)**

- D. Disposition of Rejected item The vendor must remove at the vendor's expense any item rejected by the State. If the vendor fails to remove that rejected item, the State may dispose of the item by offering the same for sale, deduct any accrued expense and remit the balance to the vendor.
- E. Testing After Delivery Laboratory analysis of an item or other means of testing may be required after delivery. In such cases, vendors will be notified in writing that a special test is being made and that payment will be withheld until completion of the testing process.

#### Title to Goods

The vendor warrants that the goods purchased hereunder are free from all liens, claims or encumbrances.

#### Indemnification

To the extent that goods are not manufactured in accordance with the State's design, the vendor shall defend, indemnify and hold harmless



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the State of Iowa, the State's assignees, and other users of the goods from and against any claim of infringement of any Letter Patent, Trade Names, Trademark, Copyright or Trade Secrets by reason of sale or use of any articles purchased hereunder. The State shall promptly notify the vendor of any such claim.

#### **Nondiscrimination**

The vendor is subject to and must comply with all federal and state requirements concerning fair employment and will not discriminate between or among them by reason of race, color, religion, sex, national origin or physical handicap.

The vendor expressly warrants that all goods supplied shall be merchantable in accordance with the Uniform Commercial Code, Section 2-314 and the lowa Code, Section 554.2314.

The State of Iowa is exempt from the payment of Iowa sales tax, motor vehicle fuel tax and any other Iowa tax that may be applied to a specified commodity and/or service. Contractors performing construction activities are required to pay state sales tax on the cost of materials. The lowa Department of Revenue exemption letter will be furnished to a vendor upon request.

#### **Hazardous Material**

All packaging, transportation, and handling of hazardous materials shall be in accordance with applicable federal and state regulations including, but not limited to, the Material Safety Data Sheet provision of O.S.H.A. Hazard Communication Standard 29CFR 1910.1200, and Iowa Administrative Code, Chapter 567.

#### **Public Records**

The laws of the State of lowa require procurement records to be made public unless exempted by the Code of lowa.

#### Miscellaneous

The terms and provisions of this contract shall be construed in accordance with the laws of the State of Iowa. Any and all litigation or actions commenced in connection with this contract shall be brought in Des Moines, Iowa, in Polk County District Court for the State of Iowa. If however, jurisdiction is not proper in Polk County District Court, the action shall only be brought in the United States District Court for the Southern District or Iowa, Central Division, providing that jurisdiction is proper in that forum. This provision shall not be construed as waiving any immunity to suit or liability, which may be available to the State of Iowa.

If any provision of this contract is held to be invalid or unenforceable, the remainder shall be valid and enforceable.

#### **Records Retention**

The vendor shall maintain books, records, and documents which sufficiently and properly document and calculate all charges billed to the State of Iowa throughout the term of this Agreement for a period of at least five (5) years following the date of final payment or completion of any required audit, whichever is later. The vendor shall at, no charge, permit the Auditor of the State of Iowa, or any authorized representative of the State (or where federal funds are involved, the Comptroller General of the United States or any other authorized representative of the United States government) to access and examine, audit, excerpt and transcribe any directly pertinent books, documents, papers, electronic or optically stored and created records, or other records of the vendor relating to orders, invoices, or payments documentation or materials pertaining to this Agreement.

#### **Independent Contractor**

The vendor is an independent contractor performing services for the State of Iowa, and as such shall not hold itself out as an employee or agent of the State.

## **Performance Monitoring**

For all service contracts, the requirements of Iowa Code sections 8.47 shall be incorporated into final terms and conditions of the contract.